

MINUTES OF THE MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SOUTH HOLLAND, ILLINOIS, COUNTY OF COOK
HELD ON May 13, 2025, 8:00 P.M.

Administrative Staff Present: Mr. Shawn Staples, Police Chief; Mr. Ed Stewart, Director Recreational Services; Mr. Michael Cramer, Director Public Works; Mr. Travis Bandstra, Director Community Development; Mr. Tim Lapp, Village Attorney; Mr. John Hilsen, Village Engineer; Mr. J Wynsma, Village Administrator; Ms. Pat Mahon, Deputy Village Administrator; Mr. Dillion Herman, Village Treasurer and Mr. Will Neibert, Assistant to Village Administrator

Absent: Mr. Brian Kolosh, Fire Chief and Ms. Julia Huisman, Director of Communications

President De Graff called the meeting to order, and Clerk Penman called the roll.

Present: Trustees Larry De Young, Vickie Perkins, Cindy Nylen and Prince Reed

Absent with Notice: Trustee John Russell and Andrew Johnson

Pastor Corey Buchanan of Chicago Prison Outreach opened our meeting with a prayer. President De Graff thanked Pastor Buchanan.

Public Hearing

President De Graff opened the public hearing of the **Annual Appropriation Ordinance**. Mr. Lapp provided an overview and asked for questions. No one had questions or comments. President De Graff closed the public hearing.

Special Presentations

Attorney Lapp performed a **swearing in of the Elected Officials**, which included Mayor Don De Graff, Clerk Sallie Penman and Trustees Larry De Young and Vickie Perkins. Trustee Andrew Johnson will be sworn in at a later date.

As this is the first meeting of the fiscal year, President De Graff asked for a motion to approve the **Appointment of Village Board Standing Committees**. Trustee De Young moved to approve the appointments as listed. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees De Young, Perkins, Nylen and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

President De Graff asked for a motion to approve the **Appointment of Officers**. Trustee Reed moved to approve the appointments as listed. Trustee Nylen seconded the motion.

Roll Call: Ayes: Trustees Reed, Nylen, De Young and Perkins

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

President De Graff asked for a motion to approve the **Appointment of Volunteer Commissions, Boards and Committees**. Trustee Reed moved to approve the appointments as listed. Trustee Nylen seconded the motion.

Roll Call: Ayes: Trustees Reed, Nylen, De Young and Perkins

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

President De Graff acknowledged the new Volunteer Commission and Committee member as well as the returning members and expressed appreciation for their willingness to serve.

Minutes

Trustee Nylen moved that the reading of the **Minutes of the April 8, 2024**, meeting be dispensed with, copies thereof having been distributed to each trustee, and the **Minutes** as presented be approved. Trustee Perkins seconded the motion.

Roll Call: Ayes: Trustees Nylen, Perkins, De Young and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Resident Comments

There were no residents with concerns this evening. President De Graff acknowledged Mr. Daley and Mr. Papp from South Suburban College, who were in attendance.

Engineer's Report

Mr. Hilsen had no report this evening.

Attorney's Report

Mr. Lapp presented a **Consent Agenda** containing eleven items:

- a. Ordinance 2025-23: Amending Chapter 2, Entitled "Administration"
- b. Ordinance 2025-24: Change Chapter 10, Entitled "Motor Vehicles and Traffic"
- c. Ordinance 2025-25: Authorizing 10-year renewal of Comcast Franchise Agreement
- d. Ordinance 2025-27: Conditional Use Request 15800 State Street
- e. Ordinance 2025-28: Conditional Use Request 17011 South Park Avenue
- f. Ordinance 2025-30: Annual Salary and Wage Schedule
- g. Annual Appropriations Ordinance
- h. Annual Funds Transfer Resolution
- i. Resolution Authorizing Class 8 Incentive - 17050 South Park Avenue
- j. Resolution Authorizing Class 8 Incentive - 160 W. Armory Drive
- k. Resolution Authorizing Class 8 Incentive - 16525 Vincennes Road
- l. Resolution Authorizing the purchase of 15743 Michigan Avenue

President De Graff asked the Trustees if there were any items, they wish to have removed from the Consent Agenda, if not, is there a motion to approve. Trustee De Young moved to approve the **Consent Agenda** as presented. Trustee Nylén seconded the motion.

Roll Call: Ayes: Trustees De Young, Nylén, Perkins, and Reed

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Community Development

Trustee DeYoung shared that we had 167 building permits last month, with a valuation of over \$2,202,670. Trustee De Young acknowledged the Building Permit Holiday, which was very successful.

Included in the permits were Honey's Chicken - \$12,000 for buildout; Frank Stanfa - \$50,000 for a remodel; John Hamra - \$250,000 for a buildout; John Travis - \$100,000 Cremator Installation; Ben Israel \$144,000 for HVAC/ Mechanical.

Parks and Recreation

Trustee Perkins shared that SHRS is looking for personal trainers. Do you love fitness and helping others? Join our team at the community center and make a difference while doing what you love. Fitness certifications and trainings are required.

We are looking to reintroduce the South Holland Youth Commission. The youth commission will focus on providing fun, organized and structured events and activities for our youth ages 12 to 18 years of age. If you have a love and passion for our youth and looking to make a difference in our community contact Ed Stewart at 708-331-2940 or e mail at estewart@southholland.org for more information regarding the exciting opportunity.

Summer program books will be available at the Community Center on Monday May 12, or you can also view all program information online at southholland.org.

Summer program registration will begin on Monday May 19th at 9am for South Holland residents. Online and non-resident registration will begin on Tuesday May 27 at 7am. Proof of residency is required for all resident registration.

New programs for the Summer include Exercise for Wellness Chair and Mat, Partner Training, Strong Seniors and Step Aerobics Fusion.

As always please remember that you can register and pay for all classes online at southholland.org.

Community Life

Trustee Nylén shared that our annual **Memorial Day Parade and Remembrance Ceremony** will be held on Monday, May 26 at 11am on South Park Avenue. A special Remembrance Ceremony will follow the parade at Veterans Memorial Park.

The next **Mayor's Coffee** will be held on June 3, 7pm, at the Community Center. Residents are invited to hear from and speak with Mayor De Graff. Coffee and refreshments are provided.

Our **Concert in the Park** event is expanding to include multiple paid and free concerts this summer. The first is a gospel concert on June 6 at 7pm, featuring talented musicians from multiple South Holland churches. Purchase your tickets and view the entire Concert in the Park schedule at southholland.org.

Finance

In Trustee Russell's absence, Trustee De Young moved for **Approval of payments of vouchers as listed on Registers Nos. 202, 203, 204 and 205 for a total of \$4,383,718.59** covering day-to-day operations, vendor payments and payroll. Trustee Reed seconded the motion.

Roll Call: Ayes: Trustees De Young, Reed, Perkins and Nysten

Nays: None

Motion carried, approved and so ordered by President Don A. De Graff

Public Safety

In Trustee Johnson's absence, Trustee Reed shared that the Police Department will be hosting several upcoming community events. On Friday, May 16, officers will be at our local Dunkin Donuts from 5am-Noon for our **Cop on a Rooftop** event which raises money for Special Olympics. We encourage residents to patronize during this event to support the cause and to purchase Special Olympics merchandise or make a donation. On June 13, residents 55+ are welcome to join the police department for the annual Summer Bingo from 11am-2pm at the Community Center. The event is now open for registration with a limit of 50 residents. To pre-register, email mzamora@southholland.org

Public Works

Trustee Reed shared that Landscape clean-up has begun at all Village facilities. Landscape beds will be cleaned, weeded, trimmed, and mulched.

Our Street Sweeping, Litter Collection, Branch Chipping, and Yard Waste programs are in full swing. For information on these programs, you can contact the Public Works Office or visit the village website.

Two resurfacing projects to enhance our roadways are getting underway. The resurfacing of Taft Drive, between Canal Drive and the Harvey border, has gone out for bid and will start construction this summer. For our local 2025 Resurfacing Project, the prep work of sidewalk, curb, and driveway apron work began last week. We continue to invest in our roadways and infrastructure in a responsible manner.

President De Graff offered a special thanks to Village Treasurer, Dillion Herman, the Village Administration and the Leadership Team for the manner in which they manage their departments and keep us within our budget each year, even as virtually every department has invested in some form of capital improvements.

With the re-election of the current board members, President De Graff expressed his appreciation for the opportunity of continued service with this Board, given that we work so very well together.

There being no additional business to come before the President and Board of Trustees, Trustee Reed moved that this meeting adjourn. Trustee Perkins seconded the motion. Ayes all on the roll. Meeting adjourned. Next regular meeting of the President and the Board of Trustees will be held on Tuesday, June 10, 2025, at 8:00 PM, in the Council Room of the Municipal Building, County of Cook, South Holland, Illinois.

Sallie D. Penman, Clerk

Approved by:

President